

Loomis Quilt & Fiber Guild

PO Box 1666
Loomis CA 95650

CHECK REQUEST

Date: _____

Make Check Payable to: _____

Amount of Check: \$ _____ Pick up Check _____

Mail Check _____

In Payment For: _____

Receipts Attached Yes _____ No _____ Email Request Attached Yes _____ No _____

Charge Committee/Department: _____

Requested by (printed name): _____

Requested By: _____

Signature

Approved By: _____

Signature Committee Chair or President

Checks may not be approved by the person the check is made payable to.

Check Number _____

Issued By: _____

Date Check Issued _____