

Loomis Quilt and Fiber Guild 2025 Country Marketplace Instructions

Where: Loomis Veterans' Hall

When: **Saturday, May 3, 2025, 10:00 – 4:00**

April 9, 2025: Deadline to submit Inventory Sheet(s) with an estimate of items you plan to sell at the Country Marketplace. Please email your draft Inventory Sheet(s) to Kathy Nelson (nokaoi2@mac.com) or Joy Francois (joyfrancois2005@hotmail.com).

Friday, May 2, 2025, 4:00 – 7:00 p.m. (preferred)

OR

Saturday, May 3, 2025, 8:00 – 9:00: Deliver your sale items, with an Item Tag attached to each sale item to the Loomis Veterans' Hall and set up your table display. At this time, submit your Participant Agreement and final Inventory Sheet(s). Make sure ALL your inventory sheets are turned in that day.

Saturday, May 3, 4:00 – 5:00 p.m. Pick up your unsold items. Any unsold items not picked up by this time will be donated.

Participant Agreement: Be sure your FULL NAME, PHONE NUMBER AND MEMBER NUMBER is on the top of each of the Inventory Sheets. NOTE: If you fill this in before making copies, you won't have to write it every time you start a new sheet. Your member # can be found next to your name on the LQFG member roster.

Inventory Sheet(s) and Item Tags: Each item will have a line-item number, which will match the tag on that item. Write a brief description of the item and price. If you choose to donate 100% of your proceeds for an item, please write 100 in the % Donated column.

Each sale item must be listed on a separate line on the Inventory Sheet.

Example: Item #	Description	Price	ENTER PRICE AS
1	Bag- Blue/White	\$20.00	DOLLARS ONLY.
2	Baby Bib	\$5.00	NO CENTS.

Do not list items as follows:

Item 1 - 5	5 bags @ \$20.50 each	\$102.50
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All items to be sold must have a tag attached and filled out as follows:

Example: Member # 000
Inventory # 102
Price \$ 20.00

Fill out top and bottom portions of each item tag. DO NOT cut on the dotted line. Attach a completed item tag at the top of each item using small safety pins, ribbon, yarn, thread or secure staples. DO NOT USE STRAIGHT PINS.